



DIVISION OF FINANCE
& ADMINISTRATION
Asset Management

The Eagle Eye

A monthly email newsletter from your Asset Management team.

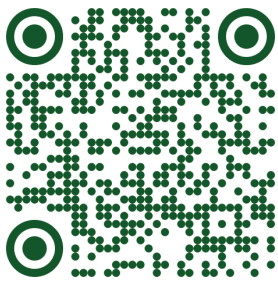
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A new year means new beginnings, fresh starts, and countless opportunities. Embrace it with open arms.

Courageous Integrity - Be Curious - We Care - Better Together - Show Your Fire



HAPPY NEW YEAR - 2025

Hope everyone had a good winter break, got some rest, ate well, spent quality time with family and friends, and thought about how we can make 2025 a great year! We are looking forward to what lies ahead.

This year we start of the new year fully staffed....yay!

Our Central Receiving staff led by Jack Long consisting of Nelson Orozco and Will Kapinos, and Robert Blythe at Discovery Park.

Our Surplus staff led by Chad Freeman consisting of Joe Benavides.

Our Inventory Specialist Ryan Mason.

Our student assistants; Vitesh at Central Receiving, Suresh at Discovery Park, and John at Surplus.

The Asset Management team is here to help you.

This year, your Asset Management team aims to prioritize and showcase our core values more prominently in everything we do. We want to ensure that these values are not only upheld but also visible and impactful in our daily actions and decisions. The goal is to make a noticeable difference by embodying and demonstrating these values consistently.

This month we'll focus on Courageous Integrity, (Model exceptional standards and act in the best interest of our community). How will we do this?

Be open and honest in all communications;

Make choices that align with our core values, even if they are difficult or unpopular;

Take responsibility for our actions and decisions;

Stand up for what is right, even if it means facing opposition;

Ensure that all individuals are treated with respect and fairness;

Lead by modeling the behavior expected from others.

I ask if you get a chance this month to please email me with how, Asset Management - Central Receiving - Surplus, has or has not exhibited Courageous Integrity for you. Email to Jimmy.Grounds@unt.edu.

Thanks!

Jimmy Grounds - Director

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Who we gonna call?

Please let us know at Asset Management if there is a change in a department's Designated Inventory Coordinator or Department Manager.

Accurate information is needed to ensure documentation like The Eagle Eye and other info is passed along to the appropriate folks.

Frequently Asked Questions

Please send any questions you would like addressed to **Asset.Management@unt.edu**.

Can I take my laptop/iPad/tablet home?

Yes, if you have a signed Property Custody Receipt on file with Asset Management and your department's Designated Inventory Coordinator has marked the asset as "offsite" in EIS.

Can I take my desktop computer home?

As a general rule, no desktop computers should ever be removed from campus because they are not encrypted. However, if approved by your department head and the Property Custody Receipt signed off by your Departmental IT Lead, then it could be allowed with the same requirements as the above question.

Can I purchase my laptop computer when I resign or retire?

No, we cannot sell anything directly to an individual. The state requires us to make available to the general public. All computing equipment however is treated differently in that they go to an authorized electronics recycler through Surplus.

Inventory 101 - Knowing what you got and where it's at.....at all times!

ASSET MANAGEMENT

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email - Asset.Management@unt.edu

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