



DIVISION OF FINANCE
& ADMINISTRATION
Asset Management

The Eagle Eye

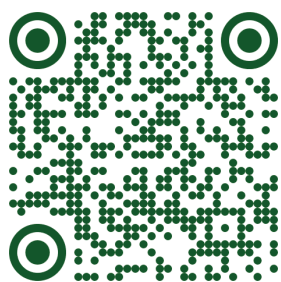
A monthly email newsletter from your Asset Management team

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Courageous Integrity - Be Curious - We Care - Better Together - Show Your Fire



St. Patrick's Day -

In modern times, St. Patrick's Day has become a global phenomenon, marked by vibrant parades, music, dancing, and, of course, wearing green. Even Ireland adopted some of the more festive traditions, using the holiday to promote tourism and showcase Irish culture.

Here at UNT we know about *green*. It's in our name, on the clothing we wear, in our ways of recycling, and in our sports programs.
Go Mean Green!

SPRING IS IN THE AIR! Time for that allergy medication of choice-ugh

This year, your Asset Management team aims to prioritize and showcase our core values more prominently in everything we do. We want to ensure that these values are not only upheld but also visible and impactful in our daily actions and decisions. The goal is to make a noticeable difference by embodying and demonstrating these values consistently.

This month we'll focus on We Care, (By turning this value into action, we reflect our commitment to making "We Care" more than just words-it's our daily practice!). How will we do this?

Employee Well-Being;
Customer-Centric Service;
Community Engagement;
Continuous Improvement;
Inclusive Environment.

I ask if you get a chance this month to please email me with how, Asset Management - Central Receiving - Surplus, has or has not exhibited 'We Care' for you. Email to Jimmy.Grounds@unt.edu.

Thank you so much for your responses. As always we are here to help and support you however we can.

Thanks!

Jimmy Grounds - Director

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Perhaps you need a piece of lab equipment for a one-time use or looking for some scientific equipment that another department has sitting in the corner collecting dust that you could use and possibly be transferred. If this is you, we have a new tool that could help you see what others have. Everyone that has access to Power BI Reporting can now pull up an inventory report for any or all departments: ([INV001 - Inventory](#)).

To not filter by a department, just don't select one on the filter page, selecting only the business unit and in-service should get you a list of all assets. Then just look through the asset descriptions to find what you are looking for. Work with the owning department to see how they can assist.

Frequently Asked Questions

Please send any questions you would like addressed to Asset.Management@unt.edu.

My faculty members are off campus during the summer, how can I account for their asset equipment during the upcoming inventory?

This is a sticking point every summer where faculty will not send back a photo of their devices because they are "not working". Please have all faculty who will not be working on campus during the summer to check in with their administrative staff prior to the start of summer to have a visual of their equipment assets. NOTE-this is a requirement by the State of Texas for annual physical inventory certification and compliance is mandatory.

Speaking of inventory, when does the annual physical inventory certification begin this year?

The annual inventory will begin Thursday May 1, 2025 and will need to be completed by Thursday July 31, 2025. Emails will be sent out to all Inventory Coordinators and Department Heads prior to the start of the inventory process with all the details.

Inventory 101 - Knowing what you got and where it's at.....at all times!

ASSET MANAGEMENT

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