Budget Broadcast
with the
University Budget Office

December 2023
Agenda

- Procurement Updates
- University Integrity & Compliance
- Analytical Information Solutions
- Texas University Fund-TUF
- Announcements and Reminders
What is eShipGlobal?

The eShipGlobal website is being upgraded December 11, 2023. *eShipGlobal will not be available on Sunday, December 10 after 5:00 p.m. as the new site is being deployed.*

The upgraded site will have additional shipping options, better reporting, cosmetic changes, quicker invoicing, third party shipping tracking, contract compliance, and much more.

Training course available 12/07/23 from 11:00-12:00

Register at [https://us02web.zoom.us/meeting/register/tZIkO-prTooGNaGxZu4D8r__LXsh2HOKGa](https://us02web.zoom.us/meeting/register/tZIkO-prTooGNaGxZu4D8r__LXsh2HOKGa)

Office Supplies

- BE Business Essentials is now live as a Punch Out Catalog in UNT System Marketplace.
- BE is a preferred HUB vendor
- What does this mean for pcard holders?
  - Less pcard reconciliation
  - Approvals on the front end
  - Shoppers can assign a cart to you if you are a Requestor
Concur Mobile App

- Optional app can make the traveler’s job (and your job) easier.
- The app now has delegate functionality (limited).
- Capture receipts, capture mileage, approve reports, travel and more
- Scanning through a stack of receipts vs. working on mobile app captured receipts as they happen
- Demo!

Get started -
Thank you!
University Integrity & Compliance
Compliance Program Structure

University Integrity & Compliance

- Provides tools and advice to operational units and specialized compliance functions
- Coordinates activities between units
- Escalates risks to leadership
- Provides oversight with a focus on compliance
Integrity & Compliance Program Structure

- President
- Executive Compliance Committee
- General Counsel
- University Integrity & Compliance
- Specialized Compliance Functions
- System Internal Audit
- Responsible Managers
Centralized Coordination Model

- Common model for large research universities
- Single university-wide Compliance Officer
- Leaders and administrators of units act as liaisons with CCO
Specialized Compliance Functions

• Provide guidance and conduct specialized tasks to advance compliance and operational goals

• Often contain best knowledge of compliance requirements

• Examples include:
  ➢ Athletics Compliance
  ➢ Research Integrity and Compliance
  ➢ Risk Management Services
  ➢ Equal Opportunity
  ➢ Student Financial Aid and Scholarships
Integrity & Compliance Program Structure

Managers and Supervisors

• Responsible for managing daily compliance risks
• Ensure employees are appropriately trained
• Design programs that control compliance risks

Staff and Faculty

• Accomplish their day-to-day tasks in compliance with policies and procedures
• Most common reporters of potential compliance violations
Integrity & Compliance Program Structure

How it All Fits Together to Determine Risk Priorities

1. University Integrity & Compliance consults with university management, specialized compliance functions, Internal Audit, and Office of General Counsel on risk activities

2. University Integrity & Compliance develops an annual risk priorities list which is presented to the Executive Compliance Committee

3. Executive Compliance Committee approves the risk priorities list, advises President on allocation of resources, and oversees progress towards risk mitigation

4. University Integrity & Compliance assists units with development of polices, training, and oversight
Common Questions

Scholarships
From a compliance perspective are their items related to scholarships that financial officers should be watching for?

How can we work together?

When do I call Compliance vs. Office of General Counsel?
Contact Us

Compliance@unt.edu
940.565.4142
Analytical Information Solutions
Deficits & Endowments

Email Notifications & Report Usage
Deficits & Endowments

- Email alerts are now being sent monthly for both Deficits and Endowments.

Subject: Daily Deficit Lines Summary: 11/03/2023

Daily Deficit Lines Summary for: Athletics

A total of 138 deficits have been identified. Please click the below link for details concerning these deficits.

<table>
<thead>
<tr>
<th>Budget Area</th>
<th># of Deficits</th>
<th>Budget Area Contact</th>
<th>Budget Buddy Contact</th>
</tr>
</thead>
<tbody>
<tr>
<td>Athletics</td>
<td>138</td>
<td>Matt Witty</td>
<td>Payton Carter</td>
</tr>
</tbody>
</table>

This report contains budgetary chartstrings only.

Payroll Related Costs, $20000, on centrally funded chartstrings can be disregarded, if you have questions please reach out to your Budget Buddy.

Thank you,

University Budget Office

Subject: Endowment Report: 11/03/2023

Endowment Report

The Endowment Report is now available for viewing.

View Report
Deficits

• Deficits link from email will take you to detail and may be exported

Exports go to your “Downloads” folder and are labeled data.xlsx
Endowments

- Endowments link from email will take you to the full report where filters may be applied for desired department(s).
Deficits & Endowments

- Though email alerts are monthly, users may bookmark the report links and be revisited daily if desired.
- For questions concerning Deficits or Endowments reach out to your Budget Buddy.
Announcements & Reminders
Announcements & Reminders

• Asset Management Processing & Distribution, (Central Receiving)
  • Will be closed during the Winter Holiday break.
  • Any shipments to A.M.P.D. Receiving during this time via FedEx/UPS/DHL/USPS/Freight will be held at their locations for redelivery to campus during the first week of January. Amazon will not hold packages and will be left outside at the intended address, we recommend not ordering anything from Amazon if it cannot be delivered before we leave on break, since it will be left outside unsecured.

• Budget Office website scheduled for migration by year end.
Announcements & Reminders

Upcoming Trainings

- **Budget Basics**
  - December 5\(^{th}\) 10-11am
  - January 9\(^{th}\) 10-11am
  - In person/Bridge

  Register at:
  [https://unt.bridgeapp.com/learner/training/df22afd2/enroll](https://unt.bridgeapp.com/learner/training/df22afd2/enroll)

- **Payroll**
  - December 12\(^{th}\) 2-3pm
  - January 23\(^{rd}\) 10-11am
  - February 22\(^{nd}\) 2-3pm
  - March 13\(^{th}\) 10-11am

  Register at:
  [https://unt.bridgeapp.com/learner/training/d8c9083e/enroll](https://unt.bridgeapp.com/learner/training/d8c9083e/enroll)

- **Cognos Reports**
  - December 19\(^{th}\) 2-3pm
  - January 16\(^{th}\) 2-3pm
  - February 15\(^{th}\) 10-11am
  - March 12\(^{th}\) 2-3pm

  Register at:
  [https://unt.bridgeapp.com/learner/training/cc7b1724/enroll](https://unt.bridgeapp.com/learner/training/cc7b1724/enroll)
Upcoming Budget Broadcast 2024
BLB RM 180/055

- February 8, 2024
- April 11, 2024
- June 13, 2024
- August 8, 2024
- October 10, 2024
- December 19, 2024

Connecting with us…..

- Budget Office : 940.565.3233
- Budget.Office@unt.edu
Questions?